



**KENYA ELECTRICITY GENERATING COMPANY PLC**

**KGN~SEC-02~2023**

**PREQUALIFICATION OF SUPPLIERS FOR THE PROVISION OF SECURITY SERVICES FOR THE PERIOD 2023-2025- CATEGORY B.**

**(Olkaria Power Stations, Geothermal Plaza, Eburru Power Station, Kipevu Power Station, Turkwel Power Station, Kitale office)**

**(Open National)**

Dated: **9<sup>th</sup> February, 2023**

**Clarification No.2.**

In accordance with the **Prequalification of Suppliers for the Provision of Security Services for the Period 2023-2025- Category B**, KenGen issues a **Clarification No.2** as follows:

<b>Clarification sought</b>	<b>KenGen response</b>
1. Clause 2.9 - Operational tools and Mobility Capacity under category B regarding ownership of two buses where bidders are required to provide evidence by way of logbooks or lease agreements. Can this be reviewed/interpreted to mean a commitment after the award?.	In tender no KGN-SEC-02-2023, security services involved include guarding services and transport. In this respect, bidders will be required to provide evidence of ownership of two buses (62 seater or more) supported by Log book or lease agreement or signed memorandum of agreement indicating lease of the 62 Seater buses if awarded the tender.
2. Clause 2.9- 2.4. Selection, recruitment, and vetting policies Management approved recruitment and vetting policy document Police Clearance Certificates for at least 70 guards. Accompanied by proof of employment of the guards- Can this be considered to be inform of commitment letter, upon bidder being successful to provide a file with CV, Academic Certificates, IDS and Certificate of Good Conducts for the security Guards.	The evaluation requirement required in clause 2.4 - Selection, recruitment, and vetting policies is: Management approved recruitment and vetting policy document.  Police Clearance Certificates for at least 70 guards. Accompanied by proof of employment of the guards.  Signed employment contract letters will be considered as proof of employment:  Please take note that Commitment letters will not be considered.
<b><u>Tender Submission on standard newspaper Advert</u></b>  Tender documents must be submitted online through KenGen E-Procurement Web Portal found on KenGen website.  <b>Query</b> Confirm why we are not able to receive login credentials even after registration.	In the tender for provision of security services <b>KGN-SEC-01, KGN-SEC-02 and KGN-SEC-03</b> , bid documents will be presented as <b>hard copies</b> . Bidders are therefore not required to obtain log in credentials while submitting the tender.
<b><u>Tender Submission on invitation to apply for prequalification</u></b>	The hard copy tender documents should be dropped in the tender box located on Ground Floor at KenGen, RBS building.

<p>No. 6:- Tenders must be submitted in a plain sealed envelope and clearly marked “PREQUALIFICATION OF SUPPLIERS FOR THE PROVISION OF SECURITY SERVICES FOR THE PERIOD 2023-2025</p> <p><b>Query</b></p> <p>Are we submitting the documents in hard copy since clause 8 of the same document indicate that “<b>ELECTRONIC SUBMISSION SHALL NOT BE PERMITTED</b>”</p>	<p>Bids that cannot fit in the tender box should be submitted to the <b>General Manager, Supply Chain</b> office located on <b>General Manger, Supply Chain’s office located on 9<sup>th</sup> Floor, KenGen, RBS</b> on or before submission deadline as stated in the Prequalification document.</p>
<p><b><u>PDS Preparation of Applications</u></b></p> <p>ITA 16.2: The tenderer shall prepare three copies of the tender, clearly marking each “one I ORIGINAL TENDER and Two (2) Copies of the Tender”</p> <p><b>Query</b></p> <p>Kindly clarify if the documents will be submitted electronically or manually.</p>	<p>The submission is method is hard copy as stated below;</p> <p>The hard copy tender documents should be dropped in the tender box located on Ground Floor at KenGen, RBS building.</p> <p>Bids that cannot fit in the tender box should be submitted to the <b>General Manager, Supply Chain</b> office located on <b>General Manger, Supply Chain’s office located on 9<sup>th</sup> Floor, KenGen, RBS</b> on or before submission deadline as stated in the Prequalification document.</p>

**SUPPLIER ACKNOWLEDGEMENT OF CLARIFICATION NO.2**

We, the undersigned hereby certify that the Clarification No.2 is an integral part of the document and the alterations set out in addendum has been incorporated in the prequalification document.

Signed.....

Tenderer.....

Date.....